

The [Maryland Clean Energy Center](#) (MCEC), is seeking a Consultant to support our [Climate Catalytic Fund \(C3\) Fund](#) which provides financing to increase implementation of clean energy measures and technologies intended to reduce greenhouse gas emissions and mitigate the effects of climate change.

MCEC serves as a statewide green bank with a mission to transform the energy economy in Maryland by increasing clean energy jobs, driving commercialization of technological innovations, and enabling consumer adoption of clean energy products and services. The Climate Catalytic Capital (C3) Fund was established with passage of the [Climate Solutions Now Act \(CSNA\) of 2022](#). An allocation of \$15M over three fiscal years is committed to the C3 Fund and is intended to be leveraged further with additional investments of private capital for projects and programs.

The Consultant will support the MCEC Finance team in processing applications, providing financial and non-financial analysis, conducting due diligence, drafting investment memos and performing other tasks related to investment structuring and closing investments.

POSITION TITLE: Consultant

UNIT: Finance

REPORTS TO: Finance Manager

DESIRED START DATE: August 18, 2025

EXPECTED END DATE: February 27, 2026

REMUNERATION: \$60 - \$80/HOUR (depending on qualifications and inclusive of all taxes, fees and incidental expenses)

WORK LOCATION: Remote

### ESSENTIAL FUNCTIONS

#### Application Review

- Conduct initial screening of applications submitted to the C3 fund using in-house tools and by reviewing alignment with fund guidelines and best practices.
- Ensure completeness and compliance with submission requirements and established practices.

#### Financial and Non-Financial Analysis

- Analyze financial statements, proforma and projections provided by applicants.
- Evaluate non-financial aspects such as organizational capacity, project feasibility, public policy implications and alignment with C3 fund goals.

### **Due Diligence**

- Perform detailed due diligence on selected projects.
- Validate applicant claims and assess risks using in-house tools and other widely used frameworks.

### **Investment Memo and Other Supporting Documentation**

- Prepare near-final investment memos and power point presentations, as necessary, summarizing findings from application review, due diligence and internal structuring decisions.
- Present recommendations to the MCEC finance team for further action.

### **General Program Support**

- Research and present to the MCEC finance team on topics relevant to the C3 fund.
- Attend calls/presentations/webinars related to the C3 fund finance team.
- Support investment closing process for approved transactions.

## **EDUCATION & EXPERIENCE**

The Consultant should have at least 2 years of experience in consulting or implementing federal/state clean energy finance programs, or the financial services industry. The ideal candidate will possess in-depth knowledge of clean energy financing in the US, especially solar. A strong understanding of U.S. federal policies related to investment tax credits for clean energy is essential.

The Consultant must demonstrate a high degree of proficiency in financial analysis, as well as a working knowledge of financial structuring for clean energy projects in the US. Additionally, the Consultant should be capable of working with minimal supervision, possess solid project management capabilities, and exhibit a high level of proficiency with Microsoft Excel, Word, and PowerPoint.

## **TO APPLY**

Qualified candidates should send resumes with cover letters, noting consulting rate requirement to [info@mdcleanenergy.org](mailto:info@mdcleanenergy.org).