

Present: Chairman Mr. Mike Gill, Vice Chair Mr. Robert H. Edwards Jr., Treasurer Ms. Brittney R. Powell, Mr. Ben Link, Mr. Jerry T. Sanford, Dr. Salvo Vitale, Dr. Karen Wayland, Dr. Eric D. Wachsman Dr. Samuel I. Williams, Ms. Jenn Aiosa, Ms. Kathy Magruder, Ms. Martha Absher, Mr. Connor Adams, Ms. Pamela Bucklinger, Ms. Daniella DiRubba, Mr. Mike Ducker, Ms. Amy Gillespie, Ms. Maggie Groff, Mr. Daniel Hazard, Ms. Dorothy Kolb, Mr. Ben Margolis, Ms. Holly Mays, Ms. Limunga Mingo, Ms. Pamela Powers, Ms. Maya Ross, Mr. Ben Rupert, Ms. Emily Sheppard, Ms. Mary Sirois, Ms. Michelle Staudenmeier, Mr. Damion Trasada, Mr. Anmol Vanamali, Mr. Keith Wang, Mr. Noah Wood, Mr. Simón Zimmer, and General Public Guest Terry Hillery, Sir Solar & Storage International.

Welcoming Remarks: Chairman Gill and Ms. Magruder welcomed Board Members and MCEC staff at 1:01 PM. Ms. Magruder asked Board Members and MCEC staff to give brief introductions. Ms. Magruder delivered farewell remarks to departing Board Members and awarded a Governor’s Citation to Chairman Gill.

First Order of Business: The first order of business was to approve the Board of Directors Meeting Minutes for Monday, May 19, 2025.

Ms. Magruder requested a motion to approve the Board of Directors Minutes from Monday, May 19, 2025, as presented. Dr. Williams moved the motion. Chairman Gill seconded the motion. The motion passed with no abstentions or objections.

Chairman Mr. Gill – AYE

Mr. Link - AYE

Dr. Williams – AYE

Vice Chairman Mr. Edwards – AYE

Director Pinsky – Excused

Dr. Vitale – AYE

Treasurer Ms. Powell – AYE

Dr. Wachsman – AYE

Ms. Aiosa (Dir. Pinsky’s Designee) – AYE

Ms. Boles – Excused

Stakeholder Engagement: Ms. DiRubba presented an overview of MCEC project mapping and highlighted projects by county across the state. In response to Chairman Gill’s inquiry, Ms. Magruder explained the specific pathways used to raise consumer awareness on the Clean Energy Advantage Program. Vice Chairman Edwards also noted the importance of outreach in low impact regions throughout the state. Mr. Rupert shared specific examples of MDPACE projects in response to Mr. Link’s inquiry. Several Board Members discussed strategies for promoting awareness and ways to make MCEC programs more accessible to consumers.

Executive Director Report: Ms. Magruder presented the MCEC Board of Directors Meeting Calendar for FY 2026. Board Members accepted the FY 2026 Meeting calendar by consensus with no vote being held. Ms. Magruder provided an overview of the proposed updates to mileage reimbursement and out-of-state travel policies in the Employee Handbook. Ms. Magruder provided clarification to the MCEC Employee Handbook Policy in response to Vice Chairman Edwards’ inquiry. Ms. Magruder presented FY 2026 Strategic Plan & KPIs for each division. Vice Chairman Edwards offered suggestions specific to the Strategic Plan and proposed looking into opportunities for MCEC to raise funds through foundations. Several Board Members and MCEC staff discussed the details involved in pursuing foundation funding. Dr. Wayland suggested including CO₂ reduction as a key performance indicator. Dr. Vitale suggested using REMI models to track the relationship between financing in separate sectors and CO₂ reduction. Ms. Magruder discussed exploring options to address the funding gap in response to Ms. Aiosa’s inquiry. Several Board Members discussed suggestions and provided feedback on the MCEC FY 2026 Strategic Plan and KPIs.

Ms. Magruder requested a motion to approve the Employee Handbook Policy update as recommended by staff. Ms. Powell moved the motion. Chairman Gill Seconded the motion. The motion passed with no abstentions or objections.

Chairman Mr. Gill – AYE

Mr. Link - AYE

Dr. Williams – AYE

Vice Chairman Mr. Edwards – AYE

Director Pinsky – Excused

Dr. Vitale – AYE

Treasurer Ms. Powell – AYE

Dr. Wachsman – AYE

Ms. Aiosa (Dir. Pinsky’s Designee) – AYE

Ms. Boles – Excused

Ms. Magruder requested a Motion to approve the FY 2026 Strategic Plan as presented. Dr. Wachsman moved the motion. Vice Chairman Edwards seconded the motion. The motion passed with no abstentions or objections.

Chairman Mr. Gill – AYE

Mr. Link - AYE

Dr. Williams – AYE

Vice Chairman Mr. Edwards – AYE

Director Pinsky – Excused

Dr. Vitale – AYE

Treasurer Ms. Powell – AYE

Dr. Wachsman – AYE

Ms. Aiosa (Dir. Pinsky’s Designee) – AYE

Ms. Boles – Excused

Financial Report: Ms. Kolb and Ms. Magruder presented a summary of what was budgeted and projected for FY25, proposed for FY26, and an overview of unrestricted operating cash balance. Ms. Magruder shared general takeaways from the proposed FY26 budget. Ms. Powell provided additional comments on the FY26 budget and budget review process. Mr. Margolis provided the MEIA summary of unrestricted operating cash, comparison budget, anticipated revenue, expenses, and operating income. Mr. Margolis provided clarification on the use of "may" and "shall" in the MEIA FY26 Budget, in response to a question from Dr. Wachsman.

Ms. Magruder requested a motion to approve the MCEC FY 2026 Budget as presented. Ms. Powell moved the motion. Chairman Gill seconded the motion. The motion passed with no abstentions or objections.

Chairman Mr. Gill – AYE

Mr. Link - AYE

Dr. Williams – AYE

Vice Chairman Mr. Edwards – AYE

Director Pinsky – Excused

Dr. Vitale – AYE

Treasurer Ms. Powell – AYE

Dr. Wachsman – AYE

Ms. Aiosa (Dir. Pinsky's Designee) – AYE

Ms. Boles – Excused

Ms. Magruder requested a motion to approve the MEIA FY2026 Budget presented. Ms. Powell moved the motion. Mr. Link seconded the motion. The motion passed with no abstentions or objections.

Chairman Mr. Gill – AYE

Mr. Link - AYE

Dr. Williams – AYE

Vice Chairman Mr. Edwards – AYE

Director Pinsky – Excused

Dr. Vitale – AYE

Treasurer Ms. Powell – AYE

Dr. Wachsman – AYE

Ms. Aiosa (Dir. Pinsky's Designee) – AYE

Ms. Boles – Excused

Proposed Unsecured Line of Credit: Ms. Magruder and Ms. Gillespie discussed specific terms that must be considered when securing additional funding or a line of credit in compliance with the Federal Highway Administration. Ms. Kolb provided an overview of the options available through Sandy Spring Bank and Orrstown Bank. Several Board members discussed the details for securing a line of credit with Orrstown Bank. After the motion passed, Ms. Absher requested an amendment. Dr. Vitale accepted the proposed amendment after the suggested edit.

Ms. Magruder requested a motion to approve a line of credit with Orrstown Bank, based on the terms and conditions expressed by the bank following the compliance check with the Federal Highway Administration to determine if the collateral terms are acceptable or similar collateral is acceptable. Dr. Vitale moved the motion. Vice Chairman Edwards seconded the motion. The motion passed. Ms. Absher requested an amendment for the Board to authorize the Executive Director to sign any documentation related to the transaction. Dr. Vitale offered an edit to Ms. Absher's language stating with faculty to subdelegate. The amendment was accepted. The final charge is stated as follows, the Board authorizes the Executive Director with faculty to subdelegate to sign any documentation related to the transaction.

Chairman Mr. Gill – AYE

Mr. Link - AYE

Dr. Williams – AYE

Vice Chairman Mr. Edwards – AYE

Director Pinsky – Excused

Dr. Vitale – AYE

Treasurer Ms. Powell – AYE

Dr. Wachsman – AYE

Ms. Aiosa (Dir. Pinsky's Designee) – AYE

Ms. Boles – Excused

Finance Programs Division: Mr. Vanamali provided Board Members with status updates on the C3 Fund, MDPACE, CEA Loan Program, and other MCEC Finance activities. Vice Chairman Edwards requested the criteria used for the C3 Fund. Several Board Members discussed strategies for the growth of MCEC's Finance Programs.

Marketing & Communications Division: Ms. Staudenmeier provided an overview of the event and marketing strategy, including the CEA Marketing Campaign. Ms. Staudenmeier briefed Board Members on the 2025 Maryland Clean Energy Summit. Ms. Magruder highlighted that Board Members are welcome to participate and provide recommendations for specific sessions. Vice Chairman Edwards praised the Division for their hard work in strengthening the MCEC brand. Several Board Members shared suggestions for MCEC marketing strategies.

Open Discussion, New Business & Announcements: Ms. Magruder expressed her appreciation to the departing Board Members and asked them to stay in touch. Dr. Williams provided brief farewell remarks thanking Ms. Magruder for her ongoing leadership and support.

Adjournment: Chairman Gill thanked all for their time. The meeting was adjourned by consensus at 3:21 PM.

Recording of the meeting can be found at: https://bit.ly/MCEC_2025_06-30