



Board of Directors Meeting Minutes
Wednesday, November 15, 2023
Zoom and College Park Marriott Hotel and
Conference Center 9:00 AM

Present: Interim Chairman Mike Gill, Treasurer Ms. Andrea Pelletier, Ms. Ruth Ann Norton, Ms. Brittany Powell, Dr. Samuel Williams, Mr. Salvatore Vitale, Director Paul Pinsky, Mr. Chris Rice, Dr. Eric Wachsman, Ms. Kathy Magruder, Ms. Sabrina Bachman, Mr. Steven Cowan, Mr. Wade Haerle, Mr. Aziz Kamulegeya, Ms. Rylee Kennedy, Ms. Limunga Mingo, Ms. Pamela Powers, Ms. Maya Ross, Mr. Ben Rupert, Ms. Mary Sirois, and Mr. Roop Vijayan. Guests Mr. Rob Edwards, and Ms. Tericka Mobley, Equity Outreach and Community Development Manager, December 4th start date.

Welcoming Remarks: Interim Chairman Gill started the meeting at 9:00 AM welcoming guests and new staff.

First Order of Business: The first order of business was to approve the Board of Directors Meeting Minutes for September 18, 2023.

Interim Chairman Gill requested a motion to approve the minutes from the September 18, 2023 meeting with the edits requested by Dr. Wachsman. Director Pinsky moved the motion. Dr. Wachsman seconded the motion. The motion passed unanimously.

Interim Chair Gill – AYE

Ms. Powell – AYE

Director Pinsky – AYE

Treasurer Pelletier – Excused

Dr. Williams – AYE

Dr. Wachsman – AYE

Ms. Norton – Excused

Mr. Vitale – AYE

All attendees introduced themselves.

Financial Matters: Ms. Kolb and Ms. Pelletier informed the Directors of MCEC’s financial position in revenue and expenses, including grant fund details and cash on hand for FY24 through October 31, 2023. Mr. Haerle reported on the financial position of MEIA including cash on hand for FY24 through October 31, 2023.

Executive Director Report: Ms. Magruder shared the individual appointments to the Climate Catalytic Capital Fund Investment Oversight Committee (C3 Fund IOC) members requesting approval for the new appointees.

Interim Chairman Gill requested a motion to approve the appointments as presented by staff for C3 Fund Investment Oversight Committee Members to serve terms as specified. Ms. Pelletier moved the motion. Dr. Williams seconded the motion. The motion passed unanimously.

Interim Chair Gill – AYE

Ms. Powell – AYE

Director Pinsky – AYE

Treasurer Pelletier – AYE

Dr. Williams – AYE

Dr. Wachsman – AYE

Ms. Norton – Excused

Mr. Vitale – AYE

Ms. Magruder presented the 2024 Advisory Council Appointments seeking approval for newest confirmations. Ms. Bachman clarified key points, responding to Ms. Pelletier’s question regarding appointees’ location in the state.

Interim Chairman Gill requested a motion to approve the appointments of Advisory Council Members for the 2024 term beginning January 1, 2024 through December 31, 2024. Ms. Pelletier moved the motion. Dr. Wachsman seconded the motion. The motion passed unanimously.

Interim Chair Gill – AYE

Ms. Powell – AYE

Director Pinsky – AYE

Treasurer Pelletier – AYE

Dr. Williams – AYE

Dr. Wachsman – AYE

Ms. Norton – Excused

Mr. Vitale – AYE

Communications Report: Ms. Bachman provided a summary of attendance and revenue for the Summit with feedback from the Summit and Climate Tech Exchange, noting the overwhelmingly positive response. She reported on the relaunch of the consumer awareness campaign for the CEA Loan Program, implementation of brand assessment, and preparation for the policy watch during the legislative session. Ms. Bachman and Ms. Magruder summarized key points from the site visit to the CPower Headquarters.

State Wood Energy Initiative Update: Ms. Magruder introduced Maya Ross, MCEC Wood Energy Coordinator, and shared her thoughts on the wood energy tour in Vermont. Ms. Ross elaborated on some aspects of the tour and the positive feedback. Ms. Ross discussed the fuel wood supply chain analysis and some considerations for the Maryland. Director Pinsky and Dr. Wachsman contributed to the conversation

for perspective and thought.

2024 Meeting & Events Calendar: Ms. Magruder shared the proposed board meeting and event schedule for 2024, noting the recognition of MCEC 15th Anniversary and calendar programming. She raised dates for discussion calling for consensus. There were no objections.

Adjournment: Interim Chairman Gill requested a motion to adjourn the meeting at 10:10 AM by consensus.

Closed Session: Interim Chairman Gill requested a motion to go into closed session at 10:30 AM.

Interim Chairman Gill requested a motion to go into closed session at 10:30 AM in accordance with the Open Meetings Act Section 3-3059b)(1) of the General Provisions Article, Personnel Matters Exception, which allows the Board to discuss specific personnel matters, excluding general policy, particularly during partnership negotiations; and Section 3-305(b)(14) of the General Provisions Article, which allows the Board to discuss matters related to competitive procurement. Dr. Wachsman moved the motion. Ms. Pelletier seconded the motion. The motion passed unanimously.

Interim Chair Gill – AYE

Ms. Powell – AYE

Director Pinsky – AYE

Treasurer Pelletier – AYE

Dr. Williams – AYE

Dr. Wachsman – AYE

Ms. Norton – AYE

Mr. Vitale – AYE

Reopen Session: Interim Chairman Gill requested a motion to reopen the meeting at 3:55 PM and report on any decisions made.

Interim Chairman Gill requested a motion to reopen the meeting and report on any decisions made. Dr. Wachsman moved the motion. Ms. Pelletier seconded the motion. The motion passed unanimously.

Interim Chair Gill – AYE

Ms. Powell – AYE

Mr. Rice – AYE

Treasurer Pelletier – AYE

Dr. Williams – AYE

Dr. Wachsman – AYE

Ms. Norton – Excused

Mr. Vitale – AYE

Interim Chairman Gill and Ms. Magruder reported that no decisions were made in closed session.

Adjournment: Interim Chairman Gill requested a motion to adjourn the meeting at 4:00 PM. The meeting adjourned by consensus.

Recording of the meeting can be found at: https://bit.ly/MCEC_2023_11-15