



BOARD MEETING AGENDA

9.18.23

MCEC Office Conference Room

5000 College Ave. Suite 31010 College Park, MD 20740

Virtual Meeting Access:

<https://us02web.zoom.us/j/88426514811?pwd=S0NNZUJ6WHpBM1lMN2xqaVRld2l2UT09>

Meeting ID: 884 2651 4811 Passcode: 197838

This meeting is held in accordance with the Open Meetings Act. The following individuals have completed the training: Dr. Samuel I. Williams, Ms. Kathy Magruder, and Ms. Pamela Powers.

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|-------------------------|--|---------------------------------------|
| 10:00 - 10:05 AM | Welcome, Introductions & Overview | Chairman Gill |
| 10:05 - 10:08 AM | Minutes <ul style="list-style-type: none">July 24, 2023 (ATTACHMENT A) | Ms. Sirois |
| 10:08 - 10:30 AM | Financial Matters (ATTACHMENT B, B.1 & B.2) <ul style="list-style-type: none">FY 23 Audit Erin Charles, Partner & Kaitlin Williams, Mgr. SC&HFY 24 MCEC Financial Statement thru 8/31/22FY 24 MEIA Financial Statement thru 8/31/22 | Ms. Pelletier & Ms. Kolb |
| 10:30- 11:00 AM | Executive Director Report <ul style="list-style-type: none">Federal Funding and Grant Updates (ATTACHMENT C)USDA US Forestry/ DNR Grant- Introduce New Coordinator Maya RossEPA GHGRF NCIF & CCIA Status UpdateEnhancing Organizational Efficiency <p><i>Closed Session to Discuss Personnel Matters</i> <i>In accordance with Section 3-305(5) of the Open Meetings Act, to discuss personnel matters.</i></p> | Ms. Magruder Ms. Gillespie |
| 11:00- 11:10 AM | Finance Programs Update (ATTACHMENT D & D.1) <ul style="list-style-type: none">C3 Fund IOC Appointments | Mr. Cowan |
| 11:10 - 11:20 AM | Procurement, Technical & Advisory Services Update <ul style="list-style-type: none">Procurement & Contracts Update (ATTACHMENT E) | Mr. Rupert |
| 11:20 - 11:30 AM | MEIA Update (ATTACHMENT F & F.1) | Mr. Haerle |
| 11:30- 11:45 AM | Communications Division Update (ATTACHMENT G) | Ms. Bachman |
| 11:45 AM - Noon | Open Discussion, New Business & Announcements | Chairman Gill |
| Noon | Adjourn | |

Next Meeting: Mon., October 30, 2023, from 10:00 AM – Noon at the MCEC Office Conference Room, College Park & online