

**Present:** Chairman Geoff Oxnam, Vice-Chair Mike Gill, Mr. Al Delia, Ms. Andrea Pelletier, Ms. Brittany Powell, Mr. Chris Rice, Mr. John Quinn, Dr. Eric Wachsman, Dr. Samuel Williams, Ms. Kathy Magruder, Ms. Sabrina Bachman, Mr. Steven Cowan, Mr. Wade Haerle, Mr. Aziz Kamulegeya, Ms. Rylee Kennedy, Ms. Dorothy Kolb, Ms. Pamela Powers, Ms. Maura Ross, Mr. Ben Rupert, Ms. Mary Sirois, Mr. Roop Vijayan and Intern, Aiden Guzovsky.

**Welcoming Remarks:** Chairman Oxnam welcomed Board Members to the meeting at 10:01 AM announcing that we are in compliance with the Open Meetings Act.

**First Order of Business:** The first order of business was to approve the Board of Directors Meeting Minutes for April 24, 2023.

*Chairman Oxnam requested a motion to approve the Board of Directors Minutes for Monday, April 24, 2023, as presented. Mr. Delia moved the motion. Ms. Pelletier seconded the motion. The motion passed unanimously with no abstentions or objections.*

<i>Chairman Oxnam – AYE</i>	<i>Mr. Delia – AYE</i>	<i>Dr. Williams – AYE</i>
<i>Vice-Chair Gill – AYE</i>	<i>Ms. Powell – AYE</i>	<i>Director Pinsky/Rice- AYE</i>
<i>Treasurer Pelletier – AYE</i>	<i>Mr. Quinn – AYE</i>	<i>Dr. Wachsman- AYE</i>

**Executive Director Report:** Ms. Magruder reported on outreach efforts, personnel updates and the extensive work of MCEC including the organization’s efforts to be at the forefront of the current gubernatorial administration. She detailed a proposal by MCEC and partners towards the formation of the Commission on Advancing Climate Tech Innovation and Equity (CACTIE) for investment in climate tech and the evolving economic development strategies in the state. Ms. Magruder presented the status update on several federal grants and update on the CEA Loan program as well as work with the ESCO partners and Comptroller Lierman to troubleshoot and make recommendations towards improvements on the state EPC Procurement process. Ms. Magruder requested approval of additional office space in the current building to be used and paid for by MEIA, utilizing reimbursable funds from the EDA Grant.

*Chairman Oxnam requested a motion to approve the lease of first floor office space. Dr. Wachsman moved the motion. Ms. Powell seconded the motion. The motion passed unanimously with no abstentions or objections.*

<i>Chairman Oxnam – AYE</i>	<i>Mr. Delia – AYE</i>	<i>Dr. Williams – AYE</i>
<i>Vice-Chair Gill – AYE</i>	<i>Ms. Powell – AYE</i>	<i>Director Pinsky/Rice- AYE</i>
<i>Treasurer Pelletier – AYE</i>	<i>Mr. Quinn – AYE</i>	<i>Dr. Wachsman- AYE</i>

**MEIA Update:** Mr. Haerle informed the members about events, funding, development, marketing, program member status, and the start of the newest pre-accelerator cohort. Of the 15 teams currently with MEIA several will graduate after the Pitch Finale, June 22, 2023.

**Finance Division Report:** Mr. Cowan And Ms. Magruder reported on pipeline activity and our role in matching financing assistance and resources with the need through the national green bank structure. We continue to build pipeline and are approaching 1.7 billion dollars in prospective pipeline activity. They shared that we have a signed MOU with MEA for funds for establishing and administration of the C3 Fund.

**Procurement & Technical Support Report:** Mr. Rupert shared that a total of 18 MOU partners is very likely near the end of the fiscal year-9 executed, 9 in development in both public and private sectors, generating revenue for MCEC. Mr. Rupert reported that he and his team are in the final development of an RFQ/RFP for infrastructure as a service with multiple possible contracts.

**Communications Director:** Ms. Bachman updated the members on the status of summit sponsorship goals and board member registration. She highlighted progress and tracking in marketing and media projects, website traffic and program involvement toward future improvement. Ms. Bachman requested the approval of the appointment of Shelly Cohen, Director of Clean Technology Business Development at Ameresco to the Advisory Council.

*Chairman Oxnam requested a motion to approve the appointment of Shelly Cohen to Advisory Council. Mr. Quinn moved the motion. Mr. Delia seconded the motion. The motion passed unanimously with abstentions or objections.*

<i>Chairman Oxnam – AYE</i>	<i>Mr. Delia – AYE</i>	<i>Dr. Williams – AYE</i>
<i>Vice-Chair Gill – AYE</i>	<i>Ms. Powell – AYE</i>	<i>Director Pinsky/Rice- AYE</i>
<i>Treasurer Pelletier – AYE</i>	<i>Mr. Quinn – AYE</i>	<i>Dr. Wachsman- AYE</i>

**New Business & Announcements:** Chairman Oxnam encouraged members to make an effort to attend the Advisory Council Meeting.

**Adjournment:** Chairman Oxnam requested a motion to close the meeting at 11:18 PM

*Chairman Oxnam requested a motion to adjourn the meeting. The meeting adjourned with consensus.*

Recording of the meeting can be found at: [https://bit.ly/MCEC\\_2023\\_05-22](https://bit.ly/MCEC_2023_05-22)