



Present: Chairman Geoff Oxnam, Vice-Chair Mike Gill, Mr. Al Delia, Ms. Andrea Pelletier, Ms. Brittany Powell, Mr. Paul Pinsky, Director Maryland Energy Administration, Mr. John Quinn, Dr. Eric Wachsman, Dr. Samuel Williams, Ms. Kathy Magruder, Ms. Sabrina Bachman, Mr. Steven Cowan, Mr. Wade Haerle, Mr. Aziz Kamulegeya, Ms. Rylee Kennedy, Ms. Dorothy Kolb, Ms. Limunga Mingo, Ms. Pamela Powers, Ms. Maura Ross, Mr. Ben Rupert, Ms. Mary Sirois, Mr. Roop Vijayan with guests Alec Radzikowski, VP Group Account Director, Fuseideas, and Kevin Redmond, Chief Creative Strategist, Fuseideas.

Welcoming Remarks: Chairman Oxnam welcomed Board Members to the meeting at 10:05 AM announcing that we are in compliance with Open Meetings Act.

First Order of Business: The first order of business was to approve the Board of Directors Meeting Minutes for March 27, 2023.

Chairman Oxnam requested a motion to approve the Board of Directors Minutes for Monday, March 27, 2023, as presented. Ms. Powell moved the motion. Mr. Delia seconded the motion. The motion passed unanimously with no abstentions or objections.

<i>Chairman Oxnam – AYE</i>	<i>Mr. Delia – AYE</i>	<i>Dr. Williams – AYE</i>
<i>Vice-Chair Gill – AYE</i>	<i>Ms. Powell – AYE</i>	<i>Director Pinsky- AYE</i>
<i>Treasurer Pelletier – AYE</i>	<i>Mr. Quinn – Excused</i>	<i>Dr. Wachsman- AYE</i>

Financials: Ms. Kolb summarized variances with an explanation of MCEC FY23 through Q3 and MCEC FY23 thru Q4 and reported cash on hand. She also shared with members the MEIA variance analysis YTD FY23 and cash on hand.

Executive Director Report: Ms. Magruder summarized the end of the 445th Legislative Session of the Maryland General Assembly, and the bills which directly impact the organization, sharing the complete list of bills tracked. Ms. Magruder discussed leveraging the organization’s 15th anniversary as an opportunity to live up to potential, leverage investment and address priorities.

MEIA Update: Mr. Haerle shared with the members success stories of two companies graduating from the program; they broke through in sales and one of those companies now looking for manufacturing. The mid-year report has been completed with half year billing to EDA. The pre-accelerator starts June 1, 2023.

Finance Division Report: Mr. Cowan reported on pipeline, providing a status update on MSU pipeline activity and potential projects in energy, buildings, transportation, agriculture-forestry, waste, catch-all category; there is a lot of activity right now to harness.

Procurement & Technical Support Report: Mr. Rupert proposed updates to dollar thresholds in the procurement policy. The updates were approved by the board.

Chairman Oxnam requested a motion to approve the proposed procurement policy updates. Mr. Quinn moved the motion. Mr. Williams, seconded the motion. The motion passed unanimously with no abstentions or objections.

<i>Chairman Oxnam – AYE</i>	<i>Mr. Delia – AYE</i>	<i>Dr. Williams – AYE</i>
<i>Vice-Chair Gill – AYE</i>	<i>Ms. Powell – AYE</i>	<i>Director Pinsky- AYE</i>
<i>Treasurer Pelletier – AYE</i>	<i>Mr. Quinn – AYE</i>	<i>Dr. Wachsman- AYE</i>

Communications Director: Ms. Bachman updated members on the Summit (Oct 2023) and live registration link; the DEI campaign and introduced the guest presenters from *Fuseideas*, who presented the board their plan for the rebranding- managing brand refresh, marketing and collateral materials, findings and recommendations.

Closed Session: In closed session the board voted in favor to hire a grant manager and compliance officer.

Chairman Oxnam requested a motion to approve the hiring of a grant and compliance officer. Mr. Quinn moved the motion. Ms. Pelletier, seconded the motion. The motion passed unanimously with no abstentions or objections.

<i>Chairman Oxnam – AYE</i>	<i>Mr. Delia – AYE</i>	<i>Dr. Williams – AYE</i>
<i>Vice-Chair Gill – Absent</i>	<i>Ms. Powell – AYE</i>	<i>Director Pinsky- AYE</i>
<i>Treasurer Pelletier – AYE</i>	<i>Mr. Quinn – AYE</i>	<i>Dr. Wachsman- AYE</i>

New Business & Announcements: Chairman Oxnam reminded the members about the Finance Investment Advisory Committee and for those interested to join. He also encouraged the members to attend the June 22nd, 2023 MEIA Pitch event.

Adjournment: Chairman Oxnam requested a motion to close the meeting.

Chairman Oxnam requested a motion to adjourn the meeting. The meeting adjourned with consensus.

Recording of the meeting can be found at: https://bit.ly/MCEC_2023_04-24