



**Present:** Chairman Geoff Oxnam, Vice-Chair Mike Gill, Mr. Al Delia, Ms. Brittney Powell, Dr. Eric Wachsman, Paul Pinsky, Director, Maryland Energy Administration, Mr. Chris Rice, Chief of Staff, Maryland Energy Administration, Mr. Roop Vijayan, Ms. Kathy Magruder, Ms. Sabrina Bachman, Mr. Steven Cowan, Mr. Wade Haerle, Ms. Rylee Kennedy, Ms. Dorothy Kolb, Ms. Pamela Powers, Ms. Maura Ross, and Mr. Ben Rupert.

**Excused:** Mr. John Quinn and Dr. Williams

**Welcoming Remarks:** Chairman Oxnam welcomed Board Members to the meeting at 10:05 AM, requesting that those who have taken the Open Meetings Act Training announce themselves.

**First Order of Business:** The first order of business was to approve the Board of Directors Meeting Minutes for Monday, February 27, 2023.

*Chairman Oxnam requested a motion to approve the Board of Directors Minutes for Monday, January 30, 2023, as presented. Dr. Williams moved the motion. Mr. Delia seconded the motion. The motion passed unanimously with no abstentions or objections.*

*Chairman Oxnam – AYE*

*Vice-Chair Gill – AYE*

*Treasurer Pelletier – AYE*

*Mr. Delia – AYE*

*Director Pinsky – AYE*

*Ms. Powell – AYE*

*Mr. Quinn – EX*

*Dr. Wachsman – AYE*

*Dr. Williams – EX*

**Executive Director Report:** Ms. Magruder discussed several grant applications submitted or in the process of submission including the USDA Forestry Grant, the Energy Foundation Pre-Grant application, and the Community Power Accelerator Prize application. She continued with an update on the C3 Fund Critical Path to Launch, her attendance at the ARPA-E meeting at the National Harbor and Governor Moore’s message to attendees.

**Procurement & Technical Support Report:** Mr. Ruppert directed members to ATTACHMENT E, and briefed attendees on the MSU Owner’s Rep Services Contract for approval.

*Chairman Oxnam requested a motion to approve the execution of contract to deliver services in relation to MCEC MSA for Owner’s Representative Services Task Order 2, “Project Design and Pricing Proposal Request for Owner’s Representative Services”, requested by Morgan State University through its partnership agreement with MCEC; at certain not to exceed values for Maryland Energy Advisors at \$175,000 and NV5 at \$150,000.”*

*Chairman Oxnam – AYE*

*Vice-Chair Gill – AYE*

*Treasurer Pelletier – AYE*

*Mr. Delia – AYE*

*Director Pinsky – AYE*

*Ms. Powell – AYE*

*Mr. Quinn – EX*

*Dr. Wachsman – AYE*

*Dr. Williams – EX*

**Finance Division Report:** Mr. Cowan updated members of the board on MSU EPC 2 Financing Assistance and the CEA Loan Program

**Communications Director:** Ms. Bachman directed members to ATTACHMENT D, reporting on the success of the legislative event with 132 individuals in attendance, representing 70 companies, agencies, and organizations. She noted revenue for the event at approximately \$5K over budget and reviewed program evaluation received.

**MEIA Update:** Mr. Haerle briefed members on the status of House Bill 911 – Climate Technology Founder’s Fund – Establishment, discussing funding necessary for companies during critical times that allow access to TEDCO.

**New Business & Announcements:** Chairman Oxnam discussed the success of MCEC programs and efforts. Ms. Magruder summarized staff activities over the coming months and announced the next board meeting.

**Adjournment:**

*Chairman Oxnam requested a motion to adjourn the meeting. Director Pinsky moved the motion. Ms. Pelletier seconded the motion. The meeting adjourned at 11:02 AM with consensus.*

Recording of the meeting can be found at: [https://bit.ly/MCEC\\_2023\\_03-27](https://bit.ly/MCEC_2023_03-27)