



Present: Chairman Geoff Oxnam, Vice-Chair Mike Gill, Treasurer Andrea Pelletier, Mr. Al Delia, Ms. Brittney Powell, Mr. John Quinn, Dr. Eric Wachsman, Dr. Samuel Williams, Mr. Chris Rice (proxy for Dr. Tung), Mr. Roop Vijayan, Ms. Kathy Magruder, Ms. Sabrina Bachman, Mr. Steven Cowan, Mr. Wade Haerle, Mr. Aziz Kamulegeya, Ms. Rylee Kennedy, Ms. Dorothy Kolb, Ms. Pamela Powers, Ms. Maura Ross, Mr. Ben Rupert, and Mr. Brian Toll.

Welcoming Remarks: Chairman Oxnam welcomed Board Members to the meeting at 10:02 AM introducing the new Market Program Assistant and Director of MEIA.

First Order of Business: The first order of business was to approve the Board of Directors Meeting Minutes for Monday, July 25, 2022.

Chairman Oxnam requested a motion to approve the Board of Directors Minutes from Monday, July 25, 2022, as presented. Dr. Wachsman moved the motion. Dr. Williams seconded the motion. The motion passed with no abstentions or objections.

*Chairman Oxnam – AYE
Vice-Chair Gill – AYE
Treasurer Pelletier – AYE
Mr. Delia – AYE
Mr. Rice – AYE
Ms. Powell – Aye
Mr. Quinn – AYE
Dr. Wachsman – AYE
Dr. Williams – AYE*

Financial Matters: Ms. Pelletier presented the MCEC FY 23 Year-to-Date Financial Statements and the MEIA FY 2023 Year-to-Date Financial Statement.

Executive Director Report: Ms. Magruder discussed the progress of the organizational strategic plan.

Chairman Oxnam requested a motion to approve the extension of the contract with Focas HR, LLC for human resource services through December 31, 2023. Mr. Quinn moved the motion. Dr. Wachsman seconded the motion. The motion passed with one objection.

*Chairman Oxnam – NAY
Vice-Chair Gill – AYE
Treasurer Pelletier – AYE
Mr. Delia – AYE
Ms. Powell – Aye
Mr. Quinn – AYE
Dr. Wachsman – AYE
Dr. Williams – AYE Mr. Rice – AYE*

MEIA Update: Mr. Toll reported the MEIA activities including the new MEIA Director, recruitment for the MEIA Advisory Committee, and his role as the Senior Advisor with the organization allowing management of the EDA Grant.

Communications Report: Ms. Bachman presented the marketing and communication projects, pointing to the success of the 2022 Speaker Series so far.

Finance, Procurement & Technical Support Report: Mr. Cowan updated members on the Clean Energy Advantage Loan Program, the MDPACE Program, and the collaboration with the Center for Climate Strategies in developing a framework for the Climate Catalytic Capital Fund. He continued with a pipeline development summary.

Ms. Ross presented the Wood Energy Team Update including the completion of the Frostburg State University analysis, initiating the Allegany College of Maryland analysis, the Western Maryland Works Training, and the Makerspace in LaVale, a water heater analysis for Bear Creek Hatchery, and assisting AES in the transition to wood energy. She announced the grants awarded by the Rural Maryland Council and the finalizing of recommendations for Renewable Energy Credits from the Mitigation Working Group of the Maryland Climate Change Commission.

Mr. Rupert reported on the progress of the Morgan State University project.

MEA Updates: Mr. Rice discussed the MEA Programs for FY 2023 and their status.

MEI² Updates: Dr. Wachsman briefed members of the board on the organization's progress and reports due October 1, 2022.

New Business and Announcements: Chairman Oxnam expressed his gratitude for Board Member participation in the meeting.

Adjournment:

Chairman Oxnam requested a motion to adjourn the meeting. Dr. Williams moved the motion. Dr. Wachsman seconded the motion. The meeting adjourned at 11:33 AM with consensus.

**ADDENDUM I:
Board of Directors Meeting Minutes
Wednesday, November 2, 2022
Zoom 11 AM**

Present: Chairman Geoff Oxnam, Vice-Chair Mike Gill, Treasurer Andrea Pelletier, Mr. Al Delia, Ms. Brittney Powell, Dr. Eric Wachsman, Ms. Kathy Magruder, Ms. Sabrina Bachman, Mr. Steven Cowan, Ms. Rylee Kennedy, Ms. Dorothy Kolb, Ms. Pamela Powers, and Mr. Ben Rupert. Erin Charles, Blair Temple, and Ashley Tsapalas from SC& H Group, Inc. attended the meeting as guests.

Excused: Mr. Quinn, Dr. Tung, and Dr. Williams.

First Order of Business: The first order of business was to review and accept the FY 2022 Audited Financial Statement.

Chairman Oxnam called for a motion to accept the FY 2022 Audited Financial Statement as presented by the SC&H Group. Ms. Pelletier moved the motion. Mr. Delia seconded the motion. The motion passed with no abstentions or objections.

Chairman Oxnam – AYE

Ms. Powell – Aye

Vice-Chair Gill – AYE

Mr. Quinn – EX

Treasurer Pelletier – AYE

Dr. Wachsman – AYE

Mr. Delia – AYE

Dr. Williams – EX

Dr. Tung – EX

Adjournment:

Chairman Oxnam requested a motion to adjourn the meeting. Dr. Wachsman moved the motion. Ms. Pelletier seconded the motion. The meeting adjourned at 11:39 AM with consensus.

Recording of the meeting can be viewed at: https://bit.ly/MCEC_2022_11-02 I am using bit.ly