

*Questions and Answers – October 27, 2022*

**1. Q1 Reference:** RFP/RFQ Section 2.17 – *Contract Award*

Question: Language implies MCEC anticipates making a single award, although MCEC intends to make more than one award.

Answer: RFP/RFQ updated to correct error. Language now correctly conveys that MCEC intends to make more than one award.

**2. Q2 Reference:** RFP/RFQ Section 6 – *Proposal Evaluation*

Question: Language implies MCEC anticipates making a single award, although MCEC intends to make more than one award.

Answer: RFP/RFQ updated to correct error. Language now correctly conveys that MCEC intends to make more than one award.

**3. Q3 Reference:** RFP/RFQ Section 4.2.2 – *Cost*

Question: Due to the nature of the RFP/RFQ, it will be challenging for offerors to include all expenses in rates submitted. Can this section be omitted?

Answer: Yes, this section will be omitted in lieu of inclusion with future Task Order/project specific RFPs.

**4. Q4 Reference:** RFP/RFQ Section 4.2 – *Cost*

Question: Can other billing structures be proposed that are not based on hourly rates, such as a percent of capital cost fee for a specific project, or a monthly retainer option?

Answer: Yes, other billing structures will be considered and may be included.

**5. Q5 Reference:** RFP/RFQ Section 6 – *Proposal Evaluation*

Question: Can MCEC share the quantitative evaluation criteria, when available?

Answer: MCEC will review request with Counsel and confirm by COB 10/26/2022.

**6. Q6 Reference:** RFP/RFQ General Question – *Offeror Business Development*

Question: Will MCEC allow successful offerors who are awarded contracts to develop associated business with their clients?

Answer: Yes, MCEC will allow and collaborate with successful offerors to develop associated business.

**7. Q7 Reference:** RFP/RFQ General Question – *Pre-Proposal Conference*

Question: Did MCEC record the pre-proposal conference, and if so, can it be made available online?

Answer: Yes, MCEC recorded the pre-proposal conference and will work to make the recording available online on or before COB 10/24/22.

Revised Answer – 10/27/2022: MCEC had a technical problem with our recording, so we will not be able to make it available online. However, all questions answered during the meeting and subsequently are included in this Q and A document.

**8. Q8 Reference:** RFP/RFQ General Question – *Pre-Proposal Conference*

Question: Can MCEC publish contact information for participants?

Answer: MCEC will review request with Counsel and confirm by COB 10/26/2022.

Revised Answer – 10/27/2022: MCEC will send a message to all participants in the pre-proposal conference to confirm whether or not they would like to share their contact information with other participants. MCEC will only share contact information for participants who confirm in writing that they would like to share this info.

**9. Q9 Reference:** RFP/RFQ Section 2.21 – *Contract Period and Renewal*

Question: What is the contractual term with MCEC?

Answer: As specified in RFP Section 2.21: “A contract to be awarded pursuant to the RFQ/RFP shall begin on the date that the contract for this RFQ/RFP is signed by both parties and shall continue for one year with four one-year renewal options, to be exercised at the sole discretion of MCEC, unless earlier terminated in accordance with final contract terms.”

**10. Q10 Reference:** RFP/RFQ Section VI – *Proposal Evaluation*

Question: Can the quantitative selection criteria be shared?

Answer: This question is still under consideration as of 10/27/2022. A response will be provided to all offerors who submit a proposal.

**11. Q11 Reference:** RFP/RFQ General Comment – *MCEC Clarification*

Question: Who will be able to utilize the resulting Contracts for Owner’s Representative Services for Clean Energy Projects?

Answer: Only MCEC customers with an active MOU agreement with MCEC will be able to utilize future contracts issued per this RFQ/RFP.