



Board of Directors Meeting Minutes
Monday, September 27, 2021
MCEC Conference/Zoom Meeting
10 AM-Noon

Present: Chairman Geoff Oxnam, Vice-Chair Mike Gill, Dr. Alex Pavlak, Dr. Samuel Williams, Mr. Al Delia, Ms. Brittney Powell, Mr. Richard Mallory (Proxy for Dr. Tung), Mr. Roop Vijayan, Ms. Kathy Magruder, Ms. Sabrina Bachman, Mr. Steven Cowan, Ms. Dorothy Kolb, Ms. Pamela Powers, Ms. Maura Ross, Mr. Ben Rupert, and Mr. Brian Toll. Guests included Mike Buher, Whit DeVoe, and Steve Freinberg from B D & CO, Inc.

Excused: Ms. Andrea Pelletier, Mr. John Quinn, and Dr. Mary Beth Tung.

Welcoming Remarks: Chairman Oxnam welcomed Board Members to the meeting at 10:01 AM.

First Order of Business: The first order of business was to approve the Board of Directors Meeting Minutes for Monday, July 26, 2021, and Monday, September 15, 2021.

Chairman Oxnam requested a motion to approve the Board of Directors Minutes from Monday, July 26, 2021, and Wednesday, September 15, 2021. Dr. Pavlak moved the motion. Mr. Delia seconded the motion. The motion passed with no abstentions or objections.

<i>Chairman Oxnam – AYE</i>	<i>Ms. Powell – AYE</i>
<i>Vice-Chair Gill – AYE</i>	<i>Dr. Williams – AYE</i>
<i>Treasurer Pelletier (Proxy-Chair Oxnam) - AYE</i>	
<i>Dr. Pavlak – AYE</i>	<i>Dr. Tung (Proxy-Mr. Mallory) – AYE</i>
<i>Mr. Delia – AYE</i>	<i>Mr. Quinn - Ex</i>

Financial Matters: Ms. Kolb presented the end of the year financials for MCEC and MEIA.

Mike Buher, Whit DeVoe, and Steve Freinberg from B D & CO, Inc. presented the FY 2020 MCEC Financial Statements.

Chairman Oxnam requested a motion to accept the FY 2020 MCEC Financial Statements as presented. Mr. Delia moved the motion. Dr. Pavlak seconded the motion. The motion passed with no abstentions or objections.

<i>Chairman Oxnam – AYE</i>	<i>Ms. Powell – AYE</i>
<i>Vice-Chair Gill – AYE</i>	<i>Dr. Williams – AYE</i>
<i>Treasurer Pelletier (Proxy-Chairman Oxnam) - AYE</i>	
<i>Dr. Pavlak – AYE</i>	<i>Dr. Tung (Proxy-Mr. Mallory) – AYE</i>
<i>Mr. Delia – AYE</i>	<i>Mr. Quinn - Ex</i>

Finance Programs: Mr. Cowan updated members on the MD-PACE Program Administrator search, reporting that recommendations would be delivered to the FIAC Committee the first week of November. He announced the continued interview process for the CEA Loan Program Administrator Wednesday, September 29, 2021.

Mr. Rupert addressed the Project Pipeline, including Morgan State University, Baltimore City Public Schools, and Baltimore County.

Executive Director Report: Ms. Magruder introduced Maura Ross, Wood Energy Coordinator. She discussed the SWET Grant and partnership with DNR. She continued with the announcement of the Rural Maryland Grant Award.

Communications Program Report: Ms. Bachman presented the Communications Program Report, announcing the 2022 Legislative Reception on Thursday, February 17, 2022. She provided a Speaker Series Update, noting the positive feedback received for the sessions.

MEIA Report: Mr. Toll updated members on the Maryland Energy Innovation Accelerator, reporting six current teams and three prospects. He noted the MEIA economic impact.

Old Business: Ms. Bachman discussed the cost and time involved in rebranding the organization. Dr. Pavlak presented nuclear energy as a valued commodity as a clean energy option. Members expressed a need for further information before making a decision on rebranding MCEC.

At Dr. Pavlak’s request, Ms. Magruder opened a discussion on the Maryland Open Meetings Act, offering statutory language in sections 3-301, 3-303, 3-305, and 3-306, requesting that Roop Vijayan, AAG, contribute to the conversation. Given the competitive nature of MCEC authority and the disruption to meeting procedures, Board Members made a decision not to change the present meeting process.

Announcements: Chairman Oxnam announced the next meeting of the Board of Directors as the Board Retreat on Wednesday, November 17, 2021, between 9 AM and 5 PM at the College Park Marriot Hotel and Conference Center.

Adjournment:

Chairman Oxnam requested a motion to adjourn the meeting. Dr. Williams moved the motion. Mr. Mallory seconded the motion. The motion passed with consensus. The meeting adjourned at 11:45 AM.

Addendum I:
Interim Board of Directors Meeting
Thursday, October 28, 2021
3:00 PM
Zoom

Present: Chairman Geoff Oxnam, Vice-Chair Mike Gill, Treasurer Andrea Pelletier, Dr. Alex Pavlak, Dr. Samuel Williams, Mr. Al Delia, Ms. Brittney Powell, Mr. John Quinn, Dr. Mary Beth Tung, Mr. Chris Rice, Mr. Roop Vijayan, Ms. Kathy Magruder, and Ms. Pamela Powers.

Welcoming Remarks: Chairman Oxnam welcomed Board Members to the meeting at 3:00 PM.

Chairman Oxnam requested a motion to close the meeting to discuss Personnel matters and identified those who have taken the training with the following board members present: Chairman Oxnam, Vice-Chair Gill, Treasurer Pelletier, Dr. Pavlak, Dr. Williams, Mr. Delia, Ms. Powell, Mr. Quinn, and Dr. Tung. Mr. Delia moved the motion. Dr. Pavlak seconded the motion. The motion passed with no objections or abstentions.

*Chairman Oxnam – AYE
Vice-Chair Gill – AYE
Treasurer Pelletier – AB
Mr. Quinn - AYE
Dr. Tung - AYE*

*Ms. Powell – AB
Dr. Williams – AYE
Dr. Pavlak – AYE
Mr. Delia – AYE*

No action was taken.

Adjournment:

Chairman Oxnam called for a motion to adjourn the meeting. Dr. Pavlak moved the motion. Ms. Powell seconded the motion. The motion passed with consensus. The meeting adjourned at 4:02 PM.

Addendum II:
Interim Board of Directors Meeting
Tuesday, November 9, 2021
11 AM
Zoom

Present: Chairman Geoff Oxnam, Vice-Chair Mike Gill, Treasurer Andrea Pelletier, Dr. Alex Pavlak, Dr. Samuel Williams, Mr. Al Delia, Ms. Brittney Powell, Mr. Chris Rice (Proxy for Dr. Tung), Mr. Roop Vijayan, Ms. Kathy Magruder, Ms. Sabrina Bachman, Mr. Steven Cowan, Ms. Pamela Powers, and Mr. Ben Rupert.

Welcoming Remarks: Chairman Oxnam welcomed Board Members to the meeting at 11:04 AM.

Chairman Oxnam requested a motion to close the meeting to consider the investment of public funds and identified those who have taken the training with the following board members present: Chairman Oxnam, Vice-Chair Gill, Dr. Pavlak, Dr. Williams, Mr. Delia, and Ms. Powell. Dr. Pavlak moved the motion. Dr. Williams seconded the motion. The motion passed with no objections or abstentions.

<i>Chairman Oxnam – AYE</i>	<i>Ms. Powell – AB</i>
<i>Vice-Chair Gill – AYE</i>	<i>Dr. Williams – AYE</i>
<i>Treasurer Pelletier – AB</i>	<i>Dr. Pavlak – AYE</i>
<i>Mr. Quinn - AYE</i>	<i>Mr. Delia – AYE</i>
<i>Mr. Rice - AYE</i>	

Communications Program Report: Ms. Bachman presented the nominations for the FY 2022 Advisory Council.

Chairman Oxnam requested a motion to approve as presented, the FY 2022 Advisory Council. Mr. Quinn moved the motion. Mr. Delia seconded the motion. The motion passed with no objections or abstentions.

<i>Chairman Oxnam – AYE</i>	<i>Ms. Powell – AYE</i>
<i>Vice-Chair Gill – AYE</i>	<i>Dr. Williams – AYE</i>
<i>Treasurer Pelletier – AB</i>	<i>Dr. Pavlak – AYE</i>
<i>Mr. Quinn - AYE</i>	<i>Mr. Delia – AYE</i>
<i>Mr. Rice - AYE</i>	

Finance Programs: Ms. Magruder and Mr. Rupert presented the MDPACE Administrator Contract Award details, noting that this award was reviewed and approved by the FIAC.

Chairman Oxnam called for a motion to approve as presented, the MDPACE Administrator Contract Award. Mr. Quinn moved the motion. Mr. Delia seconded the motion. The motion passed with no objections or abstentions.

<i>Chairman Oxnam – AYE</i>	<i>Ms. Powell – AYE</i>
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*Vice-Chair Gill – AYE
Treasurer Pelletier – AB
Mr. Quinn - AYE
Mr. Rice - AYE*

*Dr. Williams – AYE
Dr. Pavlak – AYE
Mr. Delia – AYE*

Ms. Magruder and Mr. Cowan discussed the MSU EPC Project Financing Contract.

Chairman Oxnam requested a motion to proceed with the financing contract Pending final selection and commitment letter from the lender, as well as final contract documents from MSU and Siemens Industry, Inc. Dr. Williams moved the motion. Dr. Pavlak seconded the motion. The motion passed with no objections or abstentions.

*Chairman Oxnam – AYE
Vice-Chair Gill – AYE
Treasurer Pelletier – AYE
Mr. Quinn - AYE
Mr. Rice - AYE*

*Ms. Powell – AYE
Dr. Williams – AYE
Dr. Pavlak – AYE
Mr. Delia – AYE*

Adjournment:

Chairman Oxnam called for a motion to adjourn the meeting. Dr. Pavlak moved the motion. Mr. Delia seconded the motion. The motion passed with consensus. The meeting adjourned at 11:34 AM.