



Board of Directors Meeting Minutes
Monday, May 24, 2021
Zoom Meeting
10 AM-Noon

Present: Chairman Geoff Oxnam, Vice-Chair Mike Gill, Dr. Alex Pavlak, Dr. Samuel Williams, Mr. Al Delia, Ms. Brittney Powell, Dr. Mary Beth Tung, Mr. Chris Rice, Mr. Roop Vijayan, Ms. Kathy Magruder, Ms. Sabrina Bachman, Mr. Steven Cowan, Ms. Dorothy Kolb, Ms. Pamela Powers, Mr. Ben Rupert, and Mr. Brian Toll.

Excused: Ms. Andrea Pelletier and Mr. John Quinn

Welcoming Remarks: Chairman Oxnam welcomed Board Members to the meeting. Ms. Magruder introduced Mr. Ben Rupert as the new Energy Project and Procurement Manager. Chairman Oxnam announced his receipt of Treasurer Pelletier’s proxy for the meeting.

Chairman Oxnam requested a motion to close the meeting and identified members who have taken the training with the following board members present: Chairman Oxnam, Vice-Chair Gill, Dr. Pavlak, Dr. Williams, Mr. Delia, Ms. Powell, Dr. Tung, and Mr. Rice. Dr. Williams moved the motion. Dr. Pavlak seconded the motion. The motion passed with no abstentions or objections.

<i>Chairman Oxnam – AYE</i>	<i>Ms. Powell – AYE</i>
<i>Vice-Chair Gill – AYE</i>	<i>Dr. Williams – AYE</i>
<i>Treasurer Pelletier – Ex</i>	<i>Mr. Quinn – Ex</i>
<i>Dr. Pavlak – AYE</i>	<i>Dr. Tung – AYE</i>
<i>Mr. Delia – AYE</i>	

First Order of Business: The first order of business was to approve the Board of Directors Meeting Minutes for Monday, March 22, 2021, with addendums I & II from Tuesday, March 30, 2021, and E-Vote on Monday, April 19, 2021.

Chairman Oxnam requested a motion approve the Board of Directors Meeting Minutes for Monday, March 22, 2021, with addendums I & II from Tuesday, March 30, 2021, and E-Vote on Monday April 19, 2021. Mr. Delia moved the motion. Ms. Powell seconded the motion. The motion passed with no abstentions or objections.

<i>Chairman Oxnam – AYE</i>	<i>Ms. Powell – AYE</i>
<i>Vice-Chair Gill – AYE</i>	<i>Dr. Williams – AYE</i>
<i>Treasurer Pelletier – Ex</i>	<i>Mr. Quinn – Ex</i>
<i>Dr. Pavlak – AYE</i>	<i>Dr. Tung – AYE</i>
<i>Mr. Delia – AYE</i>	

Financial Matters: Ms. Kolb presented year-to-date financials for MCEC and the MCEC FY 2022 Proposed Budget. Mr. Toll presented the year-to-date financials for MEIA and discussed the MEIA FY 2022 Proposed Budget.

Chairman Oxnam called for a motion to approve the MCEC FY 2022 proposed Budgets. Mr. Delia moved the motion. Dr. Williams seconded the motion. The motion passed with one abstention and no objections.

<i>Chairman Oxnam – AYE</i>	<i>Ms. Powell – AYE</i>
<i>Vice-Chair Gill – AYE</i>	<i>Dr. Williams – AYE</i>
<i>Treasurer Pelletier – Ex</i>	<i>Mr. Quinn – Ex</i>
<i>Dr. Pavlak – AYE</i>	<i>Dr. Tung – AB</i>
<i>Mr. Delia – AYE</i>	

Executive Director Report: Ms. Magruder discussed the Advisory Council Meeting, the Strategic Wood Energy Grant, and announced the PFS relationship end with the MD-PACE Program.

Finance Programs: Mr. Cowan addressed the Board, presenting the Business Development Strategy. He updated members on the Maryland Clean Energy Loan Program and the Project Pipeline.

Communications Program Report: Ms. Bachman presented the Advanced Energy Market Assessment Survey Response and updated members on the Municipal Survey. She continued with the 2021 Speaker Series confirmed dates and topics, sponsorships attained, and registration details.

MEIA Report: Mr. Toll announced the MEIA Finale Event on June 16, 2021, at 3:00 PM – 5:00 PM inviting Board Members to attend.

Announcements: Ms. Magruder announced the opportunity for in-person Board Meetings in the future, discussing the complications surrounding meetings at the MCEC offices due to University restrictions. The poll taken during the meeting resulted in 73% of attendees preferred an in-person meeting in July with the opportunity for participants to attend virtually.

Adjournment:

Chairman Oxnam requested a motion to adjourn the meeting. Dr. Williams Moved the motion. Mr. Delia seconded the motion. The motion passed With consensus. The meeting adjourned at 11:28 AM.