



**Board of Directors Retreat: Session III**  
**Meeting Minutes**  
**Wednesday, January 6, 2021**  
**Zoom Meeting**  
**12:00 PM – 2:00 PM**

**Present:** Chairman Geoff Oxnam, Mr. Mike Gill, Ms. Andrea Pelletier, Dr. Alex Pavlak, Dr. Samuel Williams, Mr. Al Delia, Ms. Brittney Powell, Mr. John Quinn, Dr. Mary Beth Tung, Mr. Chris Rice-MEA, Mr. David Rawle, Mr. Munachi Nsofor, Mr. Landon Fahrig, Ms. Kathy Magruder, Ms. Sabrina Bachman, Ms. Dorothy Kolb, Ms. Pamela Powers, and Mr. Brian Toll with guest Mr. Semeniak, McGuire Woods, LLP.

**Call to Order:** Chairman Oxnam called the meeting to order at 12:00 PM on Wednesday, January 6, 2021.

**Welcoming Remarks:** Chairman Oxnam welcomed Board Members to the meeting.

*Chairman Oxnam entertained a motion to close the meeting and identified those who have taken the appropriate training as Dr. Pavlak, Dr. Tung, and Ms. Powers, with the following Board Members present: Chairman Geoff Oxnam, Mr. Mike Gill, Ms. Pelletier, Dr. Alex Pavlak, Dr. Samuel Williams, Mr. Al Delia, Ms. Brittney Powell, Mr. Quinn, and Dr. Tung. Mr. Delia moved the motion. Ms. Pelletier seconded the motion. The motion passed with no abstentions or objections.*

*Mr. Oxnam - AYE*

*Mr. Gill - AYE*

*Ms. Pelletier - AYE*

*Dr. Pavlak - AYE*

*Mr. Delia - AYE*

*Ms. Powell - AYE*

*Dr. Williams - AYE*

*Mr. Quinn - AYE*

*Dr. Tung - AYE*

**Executive Director's Report:** Ms. Magruder discussed personnel matters, announcing that first-round interviews for the Director of Finance were scheduled. She reported that the Project & Procurement Manager Position had been posted.

Ms. Magruder discussed Finance Programs, guest Mr. Semeniak, the Maryland Clean Energy Advantage Loan Program, and PSC Order #89189.

Ms. Magruder continued with Policy Matters, discussing the Policy Watch Webinar Series, weekly updates, the Governor's Executive Order that creates the State Transparency and Accountability Reform Commission, House Bill 419, and TREC Policy.

Ms. Magruder reported Outreach and Education activities, including the 2021 Speaker Series Planning, Advisory Council Engagement in the Spring 2021, planning for the 2022 Summit, and the MCEC website redesign.

She informed members that staff begins FY 22 Budget Development in February.

**Future Strategies, Program & Resource Investment:** Ms. Magruder introduced John Semeniak with McGuire Woods, MCEC Bond Council.

**Board Discussion: Long Term Strategies, Programs, and Resource Investment**

**Strategic Initiatives and Opportunities Identified**

- Refine Direction
- How do we communicate with the sector?
- Refine the scope of services
- Channel partners
- Outreach and Education
- Equity stake

- Refine business plan
- Memberships and donations

**Announcements & Adjournment:** Chairman Oxnam announced the next meeting of the Board on January 25, 2021, at 10 AM.

***Chairman Oxnam requested a motion to adjourn the meeting. Mr. Delia moved the motion. Ms. Powell seconded the motion. The motion passed with no abstentions or objections.***

***Mr. Oxnam – AYE***

***Mr. Gill – AYE***

***Ms. Pelletier – AYE***

***Dr. Pavlak – AYE***

***Mr. Delia – AYE***

***Ms. Powell – AYE***

***Dr. Williams – AYE***

***Mr. Quinn – AYE***

***Dr. Tung – AYE***

***The meeting adjourned at 2:00 PM.***