



**Board of Directors Retreat: Session II
Meeting Minutes
Wednesday, December 9, 2020
Zoom Meeting
10 AM-Noon**

Present: Chairman Geoff Oxnam, Mr. Mike Gill, Ms. Andrea Pelletier, Dr. Alex Pavlak, Dr. Samuel Williams, Mr. Al Delia, Ms. Brittney Powell, Mr. John Quinn, Dr. Mary Beth Tung, Mr. Chris Rice-MEA, Mr. David Rawle, Mr. Munachi Nsofor, Mr. Landon Fahrig, Ms. Kathy Magruder, Ms. Sabrina Bachman, Ms. Dorothy Kolb, Ms. Pamela Powers, and Mr. Brian Toll with guests Jessa Coleman-PFS and Eric Coffman-MEA.

Call to Order: Chairman Oxnam called the meeting to order at 10:03 AM on Wednesday, December 9, 2020.

Welcoming Remarks: Chairman Oxnam welcomed Board Members to the meeting, introducing new Board Member, Mr. Quinn.

Chairman Oxnam entertained a motion to close the meeting and identified those who have taken the appropriate training as Dr. Pavlak and Ms. Powers, with the following Board Members present: Chairman Geoff Oxnam, Mr. Mike Gill, Ms. Pelletier, Dr. Alex Pavlak, Dr. Samuel Williams, Mr. Al Delia, Ms. Brittney Powell, Mr. Quinn, and Dr. Tung. Mr. Delia moved the motion. Ms. Powell seconded the motion. The motion passed with no abstentions or objections.

Mr. Oxnam - AYE

Mr. Gill - AYE

Ms. Pelletier - AYE

Dr. Pavlak - AYE

Mr. Delia - AYE

Ms. Powell - AYE

Dr. Williams - AYE

Mr. Quinn - AYE

Dr. Tung - AYE

Baseline Level Set:

- A). Ms. Magruder directed Board Members to the slide presentation and discussed the mission, vision, and value proposition of the Maryland Clean Energy Center.
- B). Ms. Magruder presented the MCEC Organizational Chart with current program activities, staff, and resources.
- C). Ms. Coleman presented the MDSPACE Program Update.

MEA Report:

- A). Mr. Rice introduced Eric Coffman-Director of Programs, MEA.
- B). Mr. Coffman updated Board Members on the Programs offered by the Maryland Energy Administration, noting adjustments made as a result of COVID-19. He discussed the Strategic Energy Investment Fund and the status of the FY 2020 Report.

Future Strategies, Program, and Resource Investment:

- A). Mr. Margolis presented an overview of the Maryland Energy Innovation Accelerator (MEIA).
- B). Mr. Toll discussed the 2020 Cohort including the teams, EIRs, Sponsors, and the Pitch Event Finale. He continued with the organization's Key Performance Indicators, and the composition of the Advisory Committee.

Outreach and Education:

- A). Ms. Bachman presented the Legislative Reception Alternative Strategy that included a program summary, target dates, and topics for the sessions. She continued with updates on the website and newsletter.
- B). Ms. Bachman presented the 2021 Events and Outreach Programs including the 2021 Clean Energy Summit and the Speaker Series. Staff offered alternative program formats for the 2021 event.

Chairman Oxnam called for a motion to cancel the current 2021 Clean Energy Summit and look for alternative dates in the Spring of 2022 for the event. Mr. Quinn moved the motion. Ms. Pelletier seconded the motion. The motion passed with no abstentions or objections.

Mr. Oxnam – AYE

Mr. Gill – AYE

Ms. Pelletier – AYE

Dr. Pavlak – AYE

Mr. Delia – AYE

Ms. Powell – AYE

Dr. Williams – AYE

Mr. Quinn – AYE

Dr. Tung – AYE

Announcements & Adjournment:

The meeting adjourned by concensus at 12:07 PM.