



Board of Directors Meeting Minutes
Monday, June 22, 2020
Zoom Meeting
10 AM-Noon

Present: Chairman Geoff Oxnam, Ms. Michele Mitch-Peterson, Ms. Andrea Pelletier, Mr. Mike Gill, Dr. Alex Pavlak, Dr. Eric Wachsman, Dr. Samuel Williams, Mr. Chris Rice-Proxy for Dr. Tung, Mr. Landon Fahrig, Ms. Kathy Magruder, Mr. Wyatt Shiflett, Ms. Sabrina Bachman, Ms. Dorothy Kolb, Ms. Pamela Powers, and Mr. Brian Toll.

Absent: Ms. Deb Risher, Dr. Mary Beth Tung.

Call to Order: Chairman Oxnam called the meeting to order at 10:05 AM on Monday, June 22, 2020.

Welcoming Remarks: Chairman Oxnam welcomed Board Members to the meeting.

Chairman Oxnam entertained a motion to close the meeting and identified a member who has taken the training as Dr. Pavlak with the following Board Members present: Chairman Geoff Oxnam, Ms. Michele Mitch-Peterson, Ms. Andrea Pelletier, Mr. Mike Gill, Dr. Alex Pavlak, Dr. Eric Wachsman, Dr. Samuel Williams, and Mr. Chris Rice-Proxy for Dr. Tung. Dr. Williams moved the motion. Ms. Mitch-Peterson seconded the motion. The motion passed with no abstentions or objections.

Mr. Oxnam - Y

Ms. Mitch-Peterson - Y

Ms. Pelletier - Y

Mr. Gill - Y

Dr. Pavlak - Y

Ms. Risher - Absent

Mr. Rice: Proxy, Dr. Tung - Y

Dr. Wachsman - Y

Dr. Williams - Y

First Order of Business: The first order of business was to approve the Board of Directors Meeting Minutes.

Chairman Oxnam called for a motion to approve March 30, 2020, Board of Directors Meeting Minutes, Board Conference Call Minutes May 14, 2020, and Board E-Vote Minutes June 9, 2020, as amended by Dr. Wachsman. Dr. Pavlak moved the motion. Ms. Pelletier seconded the motion. The motion passed with one abstention and no objections.

Mr. Oxnam - Y

Ms. Mitch-Peterson - Y

Ms. Pelletier - Y

Mr. Gill - Y

Dr. Pavlak - Y

Ms. Risher - Absent

Mr. Rice: Proxy, Dr. Tung - Abstained

Dr. Wachsman - Y

Dr. Williams - Y

Financial Matters: Ms. Peletier presented the MCEC FY 2020 Year-to-Date Financials. Ms. Kolb presented the MEIA FY 2020 Year-to-Date Financials.

MEA Report: Mr. Rice briefed Board Members on MEA activities.

MEI² Report: Dr. Wachsman reported that campus is slowly moving to less restrictive activity for research.

Executive Director Report: Ms. Magruder presented the MCEC Staff Work Plan-KPIs for FY 2021 to the Board. She reported that staff would continue telecommuting for the immediate future due to restrictive protocols at the Tech Ventures Building.

Ms. Magruder continued with dates on hold and venue for the Board Retreat. Board members approved Wednesday, November 18, 2020, for the event.

MEIA Report: Mr. Toll announced the conclusion of Cohort 1 and finale event on June 23, 2020, reviewing the accomplishments of the organization.

Finance Programs Report: Mr. Shiflett directed Board Members to the Memo regarding the Morgan State University Project and ESCO Procurement.

Chairman Oxnam called for a motion to authorize MCEC Staff to allow qualifications-based procurement as a tool in structuring finance for projects in the future. Dr. Pavlak moved the motion. Dr. Williams seconded the motion. The motion passed with one abstention and no objections.

Mr. Oxnam - Y

Ms. Mitch-Peterson - Abstained

Ms. Pelletier - Y

Mr. Gill - Y

Dr. Pavlak - Y

Ms. Risher - Absent

Mr. Rice: Proxy, Dr. Tung - Y

Dr. Wachsman - Y

Dr. Williams - Y

Marketing and Communications Program Report: Ms. Bachman presented the Marketing and Communications Report for March-May 2020.

Announcements: Chairman Oxnam announced the upcoming Board of Directors Meeting on Monday, September 28, 2020.

Adjournment:

Chairman Oxnam called for a motion to adjourn the meeting. Dr. Wachsman moved the motion. Mr. Rice seconded the motion. The motion passed with no abstentions or objections. The meeting adjourned at 11:49 PM.