



Board of Directors Meeting Minutes
Monday, March 30, 2020
Zoom Meeting
10 AM-Noon

Present: Chairman Geoff Oxnam, Ms. Michele Mitch-Peterson, Ms. Andrea Pelletier, Mr. Mike Gill, Dr. Alex Pavlak, Dr. Eric Wachsman, Dr. Samuel Williams, Dr. Mary Beth Tung, Mr. Landon Fahrig, Ms. Kathy Magruder, Mr. Wyatt Shiflett, Ms. Sabrina Bachman, Ms. Dorothy Kolb, Ms. Pamela Powers, and Mr. Brian Toll.

Absent: Ms. Deb Risher

Call to Order: Chairman Oxnam called the meeting to order at 10:09 AM on Monday, March 30, 2020.

Welcoming Remarks: Chairman Oxnam welcomed Board Members to the meeting.

Chairman Oxnam requested a motion to close the meeting and identified a member who has taken the training as Dr. Pavlak with the following board members present: Chairman Geoff Oxnam, Ms. Michele Mitch-Peterson, Ms. Andrea Pelletier, Mr. Mike Gill, Dr. Alex Pavlak, Dr. Eric Wachsman, Dr. Samuel Williams, and Dr. Mary Beth Tung. Dr. Wachsman moved the motion. Dr. Pavlak seconded the motion. The motion passed with no abstentions or objections.

*Mr. Oxnam - Y
Ms. Mitch-Peterson - Y
Ms. Pelletier - Y
Mr. Gill - Y
Dr. Pavlak - Y*

*Ms. Risher - Absent
Dr. Tung - Y
Dr. Wachsman - Y
Dr. Williams - Y*

First Order of Business: The first order of business was to approve January 27, 2020, Board of Directors Meeting Minutes.

Chairman Oxnam called for a motion to approve January 27, 2020, Board of Directors Meeting Minutes. Dr. Wachsman moved the motion. Ms. Mitch-Peterson seconded the motion. The motion passed with one abstention and no objections.

*Mr. Oxnam - Y
Ms. Mitch-Peterson - Y
Ms. Pelletier - Y
Mr. Gill - Y
Dr. Pavlak - Y*

*Ms. Risher - Absent
Dr. Tung - Y
Dr. Wachsman - Y
Dr. Williams - Abstained*

MEA Report: Dr. Tung briefed Board Members on the activities of MEA, the status of Administration Energy Legislation, and COVID-19 affects on MEA employees.

Financial Matters: Ms. Kolb presented the MCEC FY 2020 Year-to-Date Financials. Ms. Magruder presented an overview of the FY 2021 Budget including two scenarios.

Chairman Oxnam requested a motion to approve the FY 2021 Budget as presented. Dr. Wachsman moved the motion. Ms. Pelletier seconded the motion. The motion passed with one abstention and no objections.

**Mr. Oxnam - Y
Ms. Mitch-Peterson - Y
Ms. Pelletier - Y
Mr. Gill - Y
Dr. Pavlak - Y**

**Ms. Risher - Absent
Dr. Tung - Abstained
Dr. Wachsman - Y
Dr. Williams - Y**

Ms. Kolb presented the results of the RFP requested for Financial Auditors, recommending the Clearview Group.

Chairman Oxnam called for a consensus vote to engage the Clearview Group as the Financial Auditor for MCEC. The consensus passed with two abstentions and no objections.

**Mr. Oxnam - Y
Ms. Mitch-Peterson - Y
Ms. Pelletier - Y
Mr. Gill - Y
Dr. Pavlak - Y**

**Ms. Risher - Absent
Dr. Tung - Abstained
Dr. Wachsman - Y
Dr. Williams - Abstained**

Executive Director Report: Ms. Magruder briefed Board Members on the 2020 Legislative Session, the status of the 2020 Advisory Council Meeting, and the application of Captain Slonopas. With a consensus of the Board, Captain Slonopas' application was accepted and allows his immediate membership to the council.

Finance Programs Report: Mr. Shiflett presented an update on the MHELP program launch, the MCAP Pipeline, and the pivot for MCEC to project development in addition to project financing.

Marketing and Communications Program Report: Ms. Bachman presented the Marketing and Communications work plan for FY 2020 Q4, discussed the activity during the 2020 Legislative Session, and development of the 2020 Summit marketing plan.

MEIA Report: Mr. Toll discussed the accomplishments of MEIA to date, including internal, external, and tech to market metrics.

MEI² Report: Dr. Wachsman announced that MEI² received eighteen (18) SEED Grant proposals, resulting in 6 awards ranging from \$50K to \$100K. He reported receiving grants from the Army Research Lab and the BIRD Project.

Announcements: Chairman Oxnam announced the upcoming Board of Directors Meeting on Monday, June 22, 2020.

Adjournment:

Chairman Oxnam called for a motion to adjourn the meeting. Dr. Wachsman moved the motion. Dr. Williams seconded the motion. The motion passed with no abstentions or objections. The meeting adjourned at 12:00 PM.