



Board of Directors Meeting Minutes
Monday, May 20, 2019
Tech Ventures Building
5000 College Avenue, FTVB Seminar Room 1121
College Park, Maryland 20740
10 AM – 12 PM

Present: Chairman Geoff Oxnam, Ms. Michele Mitch-Peterson, Ms. Andrea Pelletier, Dr. Eric Wachsman, Dr. Alex Pavlak, Dr. Mary Beth Tung, Mr. Landon Fahrig, Mr. David Rawle, Ms. Kathy Magruder, Mr. Wyatt Shiflett, Mr. Dante Monakil, Ms. Sabrina Bachman, and Ms. Dorothy Kolb.

Phone-In: Mr. Mike Gill, Mr. Joshua Greene

Excused: Ms. Debbie Risher

Call to Order: Chairman Oxnam called the meeting to order at 10:07 AM on Monday, May 20, 2019.

Welcoming Remarks: Chairman Oxnam welcomed Board Members to the meeting.

Chairman Oxnam requested a motion to close the meeting and identified a member who has taken the training as Dr. Pavlak with the following board members present: Chairman Geoff Oxnam, Ms. Michele Mitch-Peterson, Ms. Andrea Pelletier, Mr. Joshua Greene, Dr. Eric Wachsman, Mr. Mike Gill, Dr. Alex Pavlak, and Dr. Mary Beth Tung. Dr. Tung moved the motion. Ms. Pelletier seconded the motion. The motion passed with no abstentions or objections.

First Order of Business: The first order of business was to approve the minutes from March 25, 2019, Board of Directors Meeting Minutes and April 17, 2019, Conference Call Minutes.

Chairman Oxnam called for a motion to approve March 25, 2019, Board of Directors Meeting Minutes. Dr. Tung moved the motion. Dr. Wachsman seconded the motion. The motion passed with no abstentions or objections.

Chairman Oxnam called for a motion to approve April 17, 2019, Conference Call Minutes with edits offered by Dr. Tung. Dr. Wachsman moved the motion. Ms. Pelletier seconded the motion. The motion passed with no abstentions or objections.

Legal Matters: Mr. Rawle discussed the Statutory Authority surrounding contracts for state facility project financing beyond 15 years and the letter from Deloitte regarding the Accounting Opinion Services.

Financial Matters: Ms. Kolb presented the financial statements thru April 30, 2019.

Executive Director Report: Ms. Magruder discussed the upcoming Advisory Council Meeting Thursday, May 30, 2019 at the Annapolis Doubletree Hotel. She continued with the Strategic Plan Process update and the proposal for the Maryland Energy Innovation Accelerator.

Chairman Oxnam requested a motion to engage Brian Toll in a contract for services to further develop the concept of the Maryland Energy Innovation Accelerator at a cost not to exceed \$30K. Dr. Wachsman moved the motion. Dr. Pavlak seconded the motion. The motion passed with no abstentions or objections.

Finance Programs Report: Mr. Shiflett reported the Lunch and Learn Event Tuesday, May 14, 2019, as a success. He announced several new projects being added to the MCEC Program Pipeline, continued with updates on mid-stage projects, and the MDPACE report.

Mr. Monkil presented an update on the MHELP 2.0, announcing the continued work with the PSC and Utility Partners.

Communications Program Report: Ms. Bachman updated Board Members on the 2019 Clean Energy Summit, the Lunch and Learn Report, announced the interest of DNR in partnering with MCEC for a Lunch and Learn Event in the future.

MEA Report: Dr. Tung reported the status of the Grant, Electric Vehicle, Waste to Energy, and Data Center Programs. She continued with discussion on the interest of the Natural Gas Expansion Program explaining that funding exists for in-state lines only.

MEI² Report: Dr. Wachsman reported on Energy Efficiency in Maryland. He announced the MEI² Advisory Board Meeting Tuesday, July 30, 2019, at the MCEC Office Conference Room followed by a ribbon-cutting ceremony for the incubator space in the Tech Ventures Building.

Announcements: Ms. Magruder announced the next Board of Directors Meeting Monday, July 29, 2019, at 10 AM in the MCEC Conference Room.

Adjournment:

Chairman Oxnam requested a motion to adjourn the meeting. Dr. Wachsman moved the motion. Ms. Pelletier seconded the motion. The motion passed with no abstentions or objections. The meeting adjourned at 11:48 AM.