



Board of Directors Retreat Minutes
Friday, November 22, 2019
The Inn at the Chesapeake Bay Beach Club
180 Pier One Road
Stevensville, Maryland 21666
8:30 AM – 5 PM

Present: Chairman Geoff Oxnam, Ms. Andrea Pelletier, Mr. Joshua Greene, Dr. Alex Pavlak, Dr. Eric Wachsman, Mr. Mike Gill, Ms. Deb Risher, Dr. Mary Beth Tung, Mr. David Rawle, Ms. Kathy Magruder, Mr. Wyatt Shiflett, Ms. Sabrina Bachman, Ms. Dorothy Kolb, Mr. Dante Monakil, Ms. Pamela Powers, Mr. Brian Toll, with guests Mr. Trenton Allen and Ms. Melis Tezel.

Call to Order: Chairman Oxnam called the meeting to order at 9:06 AM on Friday, November 22, 2019.

Welcoming Remarks: Chairman Oxnam welcomed Board Members to the meeting, reviewing the goals and objectives for MCEC over the next five years.

Chairman Oxnam requested a motion to close the meeting and identified a member who has taken the training as Dr. Pavlak with the following board members present: Chairman Geoff Oxnam, Ms. Andrea Pelletier, Mr. Joshua Greene, Dr. Eric Wachsman, Dr. Mary Beth Tung, Ms. Deb Risher, Mr. Mike Gill, and Dr. Alex Pavlak. Dr. Pavlak moved the motion. Dr. Tung seconded the motion. The motion passed with no abstentions or objections.

First Order of Business: The first order of business was to approve the October 7, 2019, Board of Directors Meeting Minutes.

Chairman Oxnam called for a motion to approve October 7, 2019, Board of Directors Meeting Minutes with edits offered by Dr. Pavlak. Mr. Greene moved the motion. Mr. Gill seconded the motion. The motion passed with no abstentions or objections.

Financial Matters: Ms. Kolb presented the financial statements for FY 20 MCEC Year to Date and FY 20 MEIA Year to Date.

Strategic Landscape: Ms. Magruder presented the Strategic Landscape for MCEC.

Financial Products and Services: Mr. Shiflett briefed Board Members on the MCEC Financing Programs and Services from 2011 through 2019.

Outreach & Communications Report: Ms. Bachman directed Board Members to the October MCEC Marketing & Communications Summary included in the packet. She summarized communications metrics and continued with the priorities for general marketing and communications.

Future Direction-Strategic Issue 1: Mr. Allen, Managing Director & CEO of Sustainable Capital Advisors, presented the Key Recommendations found for the MCEC Impact and Sustainability Report.

Future Direction-Strategic Issue 2: Mr. Toll, Director of MEIA, presented activities and accomplishments of the Maryland Energy Innovation Accelerator.

Chairman Oxnam called for a motion to approve \$50K in additional funding for MEIA through FY 2020, and budget as proposed for FY 2021 pending available funding. Dr. Wachsman moved the motion. Mr. Gill seconded the motion. The motion passed with no abstentions or objections.

Future Direction-Strategic Issue 3: Mr. Monakil presented the MHELP 2.0 proposal to Board Members including marketing, contractor relations, and underwriting to operate the residential lending program pilot for a three year period.

Breakout Sessions: Board Members broke into four groups.

Chairman Oxnam closed conversation regarding the breakouts and moved to action items remaining.

Chairman Oxnam requested a motion to approve the CPMHC Proposal for the 2020 and 2021 Summit Venue as submitted. Ms. Risher moved the motion. Mr. Greene seconded the motion. The motion passed with no abstentions or objections.

Chairman Oxnam called for a motion to approve appointees for the 2020 Advisory Council membership. Mr. Gill moved the motion. Ms. Pelletier seconded the motion. The motion passed with no abstentions or objections.

Announcements: Chairman Oxnam requested that Board Members submit updates to the 5-year and 1-year plans for MCEC, edits to the MCEC Impact and Sustainability Report to MCEC Staff no later than Wednesday, November 27, 2020, and noted that the FIAC Committee will meet to further discuss the MHELP 2.0 program.

Adjournment:

Chairman Oxnam called for a motion to adjourn the meeting. Dr. Wachsman moved the motion. Ms. Risher seconded the motion. The motion passed with no abstentions or objections. The meeting adjourned at 4:35 PM.