



**Present:** Kathy Magruder, Ashley Doot, Wyatt Shiflett, George Ashton, Eric Wachsman, Michelle MitchPeterson, John Spears, Anton Cohen, Josh Greene, Leigh Williams, Jeff Eckel

**Excused:** Jessica Schiavone

- The minutes from July 20<sup>th</sup>, 2015 were approved of.
- Ms. Mitch-Peterson asked if MEA had announced any grants yet, and was informed by Ms. Magruder that just one had been released as far as we know.
- Ms. Magruder presented the Green Bank Study process outline. The timeline shows that the final report to be submitted to the General Assembly on December 1, 2015.
- MCEC would like to obtain federal support via a contract with the Coalition for Green Capital (Exhibit D). Their contract for services allows them to project manage the Green Bank study process and building the business model. They would be paid from the \$175,000 grant (so far from the grant, \$50,000 is going to Jessica Bailey from PFS and \$75,000 will go to Coalition for Green Capital). Mr. Cohen made a motion to approve the contract. The motion was seconded by Mr. Spears and approved unanimously.
- Mr. Greene reported that he and Ms. Magruder have been looking for a government relations manager and met with Jack Neil & Associates. LLC. Mr. Greene thinks Mr. Neil is a solid choice. As of now, he will start in September.  
***Mr. Cohen made a motion to move forward with the contract and the board voted unanimously to approve with the exception of Ms. Williams who abstained.***
- Ms. Magruder reported on the status of CPACE. PFS already has a website up and running, but we need to decide on branding with a logo.  
***Mr. Cohen made a motion for the dark green logo to be approved. The motion was seconded by Ms. Mitch-Peterson.***
- Mr. Shiflett introduced his MCAP pipeline report to the board. Mr. Ashton requests MCEC asks for the payments made to Deutsche to be returned as they did not complete the job they were contracted for.
- Mr. Ashton also requests as soon as more projects close, to look into hiring a full-time project manager.
- Ms. Magruder walked through the Coppin University Deal.
- Mr. Shiflett brought up the Green Fuels project, and said once more information is received, the Board will have to decide if the project fits within MCEC's statute
- Ms. Magruder informed the Board that the 2016 Clean Energy Summit will be held at the College Park Marriott on May 17-18, 2016.