

Present: Ken Connolly, Jeff Eckel, Karen Galindo-White, Dan Goodman, Ivan Lanier, Jill Sorenson, Malcolm Woolf, Katherine Magruder, Deborah Parrish, David Rawle

Guests: MCEC Summer Interns: Aaron Vigil-Martinez, Kristina Lintz, and Achille Hendje; Courtney Billups

Absent: Jeremy Butz, Isaac Opalinsky

The meeting was called to order at 1:20 PM by Chairman Lanier.

Mr. Lanier made a motion to approve the Board of Directors' April 19th, 2010 and April 29, 2010 meeting minutes, pending one edit to include Mr. Goodman's name on the April 19th minutes as absent. The motion was seconded by Connolly and the motion was approved.

Ms. Magruder turned to the FY'11 budget, noting the ongoing communication with the Finance and Fundraising Committee. The budget she presented included the recommendations from the committee with the exception of salary recommendations. There were two budgets presented for FY'11, one showing current funding committed and one with proposed federal funds. Mr. Connolly suggested that the latter be put on hold until the money becomes more of a reality. Ms. Magruder asked the Board to weigh in on Don Hogan's fee to represent MCEC in FY'11. Mr. Goodman suggested that the budget include some assessment of likelihood, mapping out what MCEC needs in order to be sustainable.

Senator Klausmeier arrived. Senator Klausmeier stated that consumers need to be made aware that they have a choice of green options and that this objective can be met in a variety of different ways, via schools, senior centers, etc, and that she believes MCEC can meet some of those needs

Discussion returned to MCEC's bylaws regarding who can call a Board meeting. Mr. Rawle stated that he would place the words "Executive Director" after "Chairman of the Board" to read: "...by the Chairman of the Board, the Executive Director, or by the majority of the Board by a vote at a meeting..." Prior to approving the changes, there was a discussion about who has the authority to select new Board members.

Ms. Sorenson made a motion to approve the changes in the bylaws as amended. Mr. Connolly seconded that motion and the motion was approved.

Ms. Sorenson reported that incubators in different counties have asked to be included in the MCEC network, one of those being Montgomery County. There is no formal strategy for who is a member, and Ms. Magruder stated it is necessary to develop a protocol for how you become a member, what is expected and what the agreement is.

Mr. Woolf pointed out that DOE has set deadlines for getting the money spent that MEA will not be able to meet, including the deadline that 80% of money be encumbered by the end of June with 20% of the money spent and drawn down by September 1st. He wants June 30 to remain as the deadline for jurisdictions passing enabling legislation.

Mr. Woolf made a motion to put together a timeline whereby loans are issued by October and all money spent by the end of the year with interim milestones along the way communicated to all jurisdictions who have responded to MCEC. Sorenson seconded the motion and the motion was approved. There was general agreement that the first individuals through the gate, regardless of jurisdiction, will get the money.

Mr. Rawle directed the Board's attention to the two changes that were made to the Procurement Policy. He included the new requirement that was passed in the legislature, whereby MCEC make an attempt to meet the state's MBE requirement that 25% of contracts are awarded to minority businesses in an annual overall process. The other change involved removal of the Financial Transaction Request Form. Ms. Sorenson made a motion to approve the changes, Mr. Connolly seconded the motion and the motion was passed.

The meeting adjourned at 5:45 PM.